

WIB Board of Directors Meeting Minutes

March 24th, 2015

WIB Board Member Attendance:

	Y	N		Y	N		Y	N
Sally Bowles	X		Cheryl Gayle		X	Wendy Northcross	X	
Jay Coburn		X	Bruce Gecks		X	Jamie Regan	X	
Steve Colarusso	X		Beth Griffin		X	Chris Richards	X	
Lindsay Cole	X		Paula Hersey		X	Paul Rumul	X	
Beth Costa		X	Bev Horan	X		David Sampson	X	
John Cox		X	Peter Karlson	X		Robert Sanborn		X
Mary Czajkowski		X	Barbara Kessler	X		Emily Schorer		X
Peter Danzell	X		Matt Lee		X	Sid Snow		X
Denise Dever	X		Sheila Lyons	X		Ellen Spear		X
Kris Dower	X		Toby Maguire	X		Brenna Sullivan	X	
Bob Dutch		X	Brian Mannal	X		Yvonne Tobey		X
Jerry Fishbein		X	Tim Melia	X		Teri Whelan	X	
Melinda Gallant	X		Ted Mello	X		David Williard		X
Nancy Gardella		X	Paul Niedzwiecki		X	Bill Zammer		X

Staff / Guests:

David Augustinho, Kara Galvin, Razza Millard

Call to Order

Chris Richards called the meeting to order at 7:36am. The meeting was held at the Hampton Inn 99 Route 28 Hyannis, MA.

Review last Meeting Minutes

A motion was made by Tim Melia and seconded by Ted Mello, to accept the November meeting minutes, and the vote passed unanimously.

Treasurers Report

The monthly financials were reviewed. We are in a good cash position. Receivables are a little higher than usual and that is due to cost reimbursement contracts. Payables are right on target. We are probably going to underspend the WCTF healthcare grant and may need to revert some funds back to the State.

We had a clean audit and there is some follow up around risk assessment issues. We have excellent controls in place for a small organization. The Budget Finance Committee met recently and did a 6-month budget review. The committee will meet in April to prepare the FY16 Budget.

Career Opportunities

The Falmouth Career Opportunities now holds a GED program twice a week. A Youth Counselor was recently hired to do more outreach in the community in regards to youth activities.

Career Opportunities recently held a "Hiring the Right Fit" event for employers. The event was not well attended mainly due to the snow storms. Kris contacted the companies that registered and offered to do a one on one at their individual locations.

Kris also presented the career center's stats. The adult year to date entered employment is at 92% and the dislocated year to date employment rate is at 93%. We are on target with all of our goals.

Youth Council

Kara Galvin gave an update on the Youth Council's activities, a written report was included. She has been attending the Credit for Life fairs at local high schools. Kara is working with Chris Duren from the Home Builders & Remodelers Association to put together a construction day on the Cape in October of this year.

Ted Mello & Kara have been meeting and recently formed a Cape & Islands Employment Collaborative For People with Disabilities as a replacement for our Disability Advisory Committee. The group had their first meeting on March 11th 2015 where Martha Burzycki gave an overview of the services provided to people with disabilities at Career Opportunities.

The Youth Council has been working on putting together a Leadership Day for middle school students in hopes of having it this year in June at Heritage Gardens & Museums.

Kara has also been meeting with the staff at the Noah shelter and has put together a job readiness club that meets every Tuesday.

Presentation

Denise Dever gave an overview of the Home Health Care system. She outlined the challenges in the industry knowing them well based on personal experience with her company, Home Instead Health Senior Care, which recently celebrated 17 years in business.

Executive Directors Report

CCYP

The program is running smoothly and the meetings are very well attended.

Chamber Customer Service Meetings

Wendy Northcross, David Augustinho and Kris Dower will be meeting in the near future to discuss the issues around hiring hospitality workers and identify potential employees for customer service related jobs. There are some online tools such as Act's WorkKeys which is a job skills assessment system that helps employers select, hire, train, develop, and retain a high-performance workforce.

Cape Associates WTFP Grant

Congratulations to Cape Associates who received a \$25,000 safety training grant and more recently was awarded a \$147,000 Workforce Training Fund grant.

WIOA Changes

In the package was a one pager outlining some of the major changes that are going to happen under the WIOA. The changes will be implemented over the next year and a half. One of the big changes is the reduction in size of our Board of Directors. The youth funding formula has changed to increase the out of school funding to 75%. Another change is the opportunity to RFP for Career Center operators. David announced he would like to start a small working committee to meet, review and discuss the WIOA changes and also how to implement coming changes. Chris Richards, Toby Maguire, Sheila Lyons, Sally Bowles, David Sampson and David Augustinho all agreed to serve on this committee that will start to meet monthly later this year.

The meeting adjourned at 8:49am.

Bw Horan
Clerk

3/27/15
Date